



Position Title: CDL A Delivery Driver	EEOC Class: Operatives
Department (Name & Code): Transportation	FLSA Status: Hourly
Reports To: Driver Supervisor; Transportation	Shift Schedule: 40 plus hrs, Four -10 hr shifts as directed

General Summary: The purpose of the Delivery Driver position is to use a company vehicle to deliver grocery products to convenience stores, restaurants, and other customers on a timely scheduled route; make deliveries and pick-ups as assigned and necessary. Deliveries are made using a Lift gate/Ramp and Hand Truck.

Shift Schedule (Days & Avg Hours): This route will begin and end in the appropriate Harbor base location. The shift will typically start late in the evening Sunday and will end mid-morning the next day. Drivers are home every day and work four days a week. Hours worked per day can vary between 10-14 hours depending on the season.

Essential Job Functions:

- Transport grocery items to our customers by using time efficiently and ensuring accurate accounting for items delivered or picked up.
- Drivers must maintain safe operation of company vehicles on all public and private roadways and property
- Deliver products by hand truck, using a lift gate/walk board to and from the truck, and take care of any other customer needs such as returns and proper handling of cash money, checks or other items entrusted to them by the customer or the Company
- Drivers will conduct themselves with professionalism as Class A CDL Drivers using safe driving techniques, defensive driving, and abiding by all of the DOT mandated regulations which may apply to their day to day work

Knowledge, Skills, and Abilities:

- Knowledge of transportation principles and methods for transporting goods by commercial vehicle
- Knowledge of customer service principles and processes for providing excellent customer service. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.
- Ability to drive commercial vehicles (semi-trucks and trailers up 52 feet, solo trucks, vans, etc.), use a hand truck, use a pallet jack, walk boards, stay bars, etc.

Education and Experience:

- Acceptable MVR record
- One to three years commercial driving experience, grocery distributing experience, hand truck and ramp work a plus
- HS Diploma or equivalent



License and Certifications:

- Class A CDL License required
- Current medical certificate card

Applicants are required to pass a pre-employment Physical Abilities Test, DOT drug test, and have a valid Class A CDL

Physical Requirements:

	<u>Never</u>	<u>Occasionally</u> <u>(.25-2.5 daily</u> <u>hours)</u>	<u>Frequently</u> <u>(2.5-5.5 daily</u> <u>hours)</u>	<u>Continuously</u> <u>(5.5-8 daily</u> <u>hours)</u>
<u>Sit</u>			x	
<u>Stand</u>		x		
<u>Lift/Carry: 0-10 lbs</u>			x	
<u>Lift/Carry: 10-20 lbs</u>			x	
<u>Lift/Carry: 20-50 lbs</u>		x		
<u>Lift/Carry: 50-100 lbs</u>	x			
<u>Lift/Carry: over 100 lbs</u>	x			
<u>Walk</u>			x	
<u>Drive</u>				x
<u>Reach Above</u>		x		
<u>Bend/stoop</u>			x	
<u>Use of hands: pushing/pulling</u>		x		
<u>Use of hands: fine manipulation</u>		x		

Stress Level: ___ Low ___X___ Moderate ___X___ High ___ Very High



Working Conditions: Field transportation environment, highway and street noise and weather conditions. Prolonged sitting.

Note: The statements herein are intended to describe the general nature and level of work performed by employees, but are not a complete list of responsibilities, duties, and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.